

CIRCULAR

PRESCRIBING TEMPLATES FOR DOCUMENTS AND REPORTS RELATED TO INVESTMENT ACTIVITIES IN VIETNAM, OUTWARD INVESTMENT ACTIVITIES AND INVESTMENT PROMOTION ACTIVITIES

Pursuant to the Law on Investment No. 61/2020/QH14 dated June 17, 2020;

Pursuant to the Government's Decree No. 31/2021/ND-CP dated March 26, 2021 on elaboration of some Articles of the Law on Investment;

Pursuant to the Government's Decree No. 86/2017/ND-CP dated July 25, 2021 defining the functions, tasks, powers and organizational structure of the Ministry of Planning and Investment;

At the request of the Director of the Foreign Investment Agency;

The Minister of Planning and Investment hereby promulgates a Circular prescribing templates for documents and reports related to investment activities in Vietnam, outward investment activities and investment promotion activities.

Article 1. Scope

This Circular prescribes templates for documents and reports related to investment activities in Vietnam, outward investment and investment promotion activities.

Article 2. Regulated entities

1. Investors carrying out investment activities in Vietnam and investors carrying out outward investment activities.
2. Agencies having the power to perform state management of investment regarding investment activities in Vietnam, outward investment activities and investment promotion activities.
3. Other organizations and individuals related to investment activities in Vietnam, outward investment activities and investment promotion activities.

Article 3. Templates for documents and reports related to investment activities in Vietnam, outward investment activities and investment promotion activities

1. Templates for documents and reports related to investment activities in Vietnam are provided in the Appendix A.
2. Templates for documents and reports related to outward investment activities are provided in the Appendix B.
3. Templates for documents and reports related to investment promotion activities are provided in the Appendix C.

Article 4. Guidelines for signing documents and reports

1. In case of making investment in the form of establishing a business organization in Vietnam: before establishing a business organization, investors shall sign documents serving investment procedures; after establishing a business organization, the business organization's legal representative shall sign documents serving investment procedures.
2. In case of making investment in the form of capital contribution or purchase of shares or stakes in Vietnam, foreign investors contributing capital or purchasing shares or stakes and legal representative of the business organization to which foreign investors contribute capital or whose shares or stakes are purchased by foreign investors shall sign documents serving investment procedures.
3. In case of making investment in the form of capital contribution or purchase of shares or stakes in Vietnam, foreign investors contributing capital or purchasing shares or stakes and legal representative of the business organization to which foreign investors contribute capital or whose shares or stakes are purchased by foreign investors shall sign documents serving investment procedures.
4. The investors specified in Article 68 of the Government's Decree No. 31/2021/ND-CP registering outward investment shall sign documents and reports related to outward investment activities.

Article 5. Responsibility for implementation

Agencies having the power to perform state management of investment regarding investment activities in Vietnam, outward investment activities and investment promotion activities, investors carrying out

investment activities in Vietnam and outward investment activities, organizations and individuals carrying out investment promotion activities and relevant organizations and individuals are responsible for the implementation of this Circular.

Article 6. Implementation clause

1. This Circular comes into force from the day on which it is signed and supersedes the Circular No. 16/2015/TT-BKHDT dated November 18, 2015 and Circular No. 03/2018/TT-BKHDT dated October 17, 2018 of the Minister of Planning and Investment.
2. Difficulties that arise during the implementation of this Circular should be reported to the Ministry of Planning and Investment for instructions./.

THE MINISTER

Nguyen Chi Dung

Templates for documents and reports enclosed with this Circular are posted at <https://bit.ly/3sa8qpM>

LIST

OF TEMPLATES FOR DOCUMENTS AND REPORTS RELATED TO INVESTMENT ACTIVITIES IN VIETNAM, OUTWARD INVESTMENT ACTIVITIES AND INVESTMENT PROMOTION ACTIVITIES
(Enclosed with the Circular No. 03/2021/TT-BKHDT dated April 09, 2021 of the Minister of Planning and Investment)

No.	Template for document	Symbol
APPENDIX A: TEMPLATES FOR DOCUMENTS AND REPORTS RELATED TO INVESTMENT ACTIVITIES IN VIETNAM.		
I. Templates for documents applied to investors		
1	Application for investment project execution (Point a Clause 1 Article 33 of the Law on Investment, Clause 1 Article 36 of the Decree No. 31/2021/ND-CP)	Template A.I.1
2	Investment project proposal (Applicable to projects subject to their investment guidelines set up by competent authorities) (Point b Clause 2 Article 33 of the Law on Investment)	Template A.I.2
3	Investment project proposal (Applicable to projects subject to their investment guidelines proposed by investors) (Point d Clause 1 Article 33 of the Law on Investment)	Template A.I.3
4	Investment project proposal (Applicable to projects not subject to their investment guidelines) (Clause 1 Article 36 of the Decree No. 31/2021/ND-CP)	Template A.I.4
5	Application for investor approval (Clause 3 Article 29 of the Law on Investment, Clauses 1 and 2 Article 30 of the Decree No. 31/2021/ND-CP)	Template A.I.5
6	Application for issuance of Investment Registration Certificate (Clauses 2 and 4 Article 35 of the Decree No. 31/2021/ND-CP)	Template A.I.6
7	Registration form for capital contribution/purchase of shares/stakes by foreign investors (Clause 2 Article 26 of the Law on Investment)	Template A.I.7
8	Registration form for establishment of foreign investor's operating office	Template A.I.8

	under business cooperation contract (Article 49 of the Law on Investment)	
9	Registration form for adjustment to certificate of registration of foreign investor's operating office under business cooperation contract	Template A.I.9
10	Notice of shutdown of foreign investor's operating office under business cooperation contract (Article 50 of the Law on Investment)	Template A.I.10
11	Application for adjustment to investment project (In case of transfer of part or whole of an investment project) (Article 48 of the Decree No. 31/2021/ND-CP)	Template A.I.11.a
12	Application for approval for investor change (In case project transfer does not change any content of approval for investment guidelines) (Clause 8 Article 48 of the Decree No. 31/2021/ND-CP)	Template A.I.11.b
13	Application for investment project adjustment (In case the investor receives a project which is collateral) (Article 49 of the Decree No. 31/2021/ND-CP)	Template A.I.11.c
14	Application for investment project adjustment (In case of full division, partial division and merger of an project) (Article 50 of the Decree No. 31/2021/ND-CP)	Template A.I.11.d
15	Application for investment project adjustment (In case of full division, partial division, consolidation, merger or conversion of type of business organization) (Article 51 of the Decree No. 31/2021/ND-CP)	Template A.I.11.dd
16	Application for investment project adjustment (In case of contribution of capital in the form of rights to use land and property on land which is part of an investment project) (Article 52 of the Decree No. 31/2021/ND-CP)	Template A.I.11.e
17	Application for investment project adjustment (In case of exercising the rights to use land and property on land which is part of an investment project for business cooperation) (Article 53 of the Decree No. 31/2021/ND-CP)	Template A.I.11.g
18	Application for investment project adjustment (In case of other adjustments)	Template A.I.11.h
19	Report on investment project's progress by the time of adjustment (Clause 1 Article 44, Clause 2 Article 47 of the Decree No. 31/2021/ND-CP)	Template A.I.12
20	Investor's notice of investment project suspension (Clause 1 Article 47 of the Law on Investment)	Template A.I.13
21	Application for extension of duration of investment project (Clause 4 Article 44 of the Law on Investment, Clause 2 Article 55 of the Decree No. 31/2021/ND-CP)	Template A.I.14
22	Notice of investment project termination (Points a, b and c Clause 1 Article 48 of the Law on Investment)	Template A.I.15
23	Application for replacement of Investment Registration Certificate (Point a Clause 1 Article 127 of the Decree No. 31/2021/ND-CP)	Template A.I.16
24	Application for re-issuance of Investment Registration Certificate	Template A.I.17

	<i>(Clause 1 Article 41 of the Decree No. 31/2021/ND-CP)</i>	
25	Application for correction of information on Investment Registration Certificate <i>(Clause 1 Article 41 of the Decree No. 31/2021/ND-CP)</i>	Template A.I.18
26	Application for return of Investment Registration Certificate <i>(Article 42 of the Decree No. 31/2021/ND-CP)</i>	Template A.I.19
27	Report on investment project execution <i>(Points b and c Clause 2 Article 37, Article 72 of the Law on Investment)</i>	Template A.I.20
28	Application for adoption of investment guarantee measures <i>(Clause 4 Article 13 of the Law on Investment, Clause 3 Article 4 of the Decree No. 31/2021/ND-CP)</i>	Template A.I.21
II. Templates for documents applied to investment authorities		
29	Decision on approval for investment guidelines <i>(Clause 6 Article 32, Clause 5 Article 33, Point d Clause 7 Article 33 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.1
30	Decision on approval for investment guideline adjustment <i>(Point d Clause 2 Article 44, Point d Clause 2 Article 45, Clause 3 Article 46 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.2
31	Decision on approval for both investment guidelines and investor <i>(Clause 4 Article 29 of the Law on Investment, Point c Clause 2 Article 29 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.3
32	Decision on approval for both investment guideline adjustment and investor change <i>(Clause 4 Article 29 of the Law on Investment, Articles 44, 45 and 46 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.4
33	Decision on investor approval <i>(Clause 3 Article 29 of the Law on Investment, Point dd Clauses 2 and 4 Article 30 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.5
34	Decision on approval for investor change <i>(In case the investor transfers part or whole of an investment project)</i> <i>(Clauses 6 and 8 Article 48 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.6
35	Decision on approval for investor change <i>(In case the investor receives an investment project which is collateral)</i> <i>(Clause 4 Article 49 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.7
36	Investment Registration Certificate <i>(In case of new issuance)</i> <i>(Clause 1 Article 38 of the Law on Investment)</i>	Template A.II.8
37	Investment Registration Certificate <i>(In case of adjustment)</i> <i>(Articles under Section 4 Chapter IV of the Decree No. 31/2021/ND-CP)</i>	Template A.II.9
38	Investment Registration Certificate <i>(In case of replacement, re-issuance and correction)</i> <i>(Article 41 and Article 127 of the Decree No. 31/2021/ND-CP)</i>	Template A.II.10
39	Agreement on payment of deposit for guaranteeing project execution <i>(Article 43 of the Law on Investment)</i>	Template A.II.11
40	Certificate of operating office registration <i>(Clause 5 Article 49 of the Law on Investment)</i>	Template A.II.12

41	Decision on revocation of certificate of operating office registration (Clause 3 Article 50 of the Law on Investment)	Template A.II.13
42	Decision on investment project suspension (Proposed by investors) (Clause 1 Article 47 of the Law on Investment)	Template A.II.14
43	Decision on investment project suspension (Proposed by investment authorities) (Clause 2 Article 47 of the Law on Investment)	Template A.II.15
44	Decision on investment project suspension (decided by the Prime Minister) (Clause 3 Article 47 of the Law on Investment)	Template A.II.16
45	Decision on total termination of investment project (Clause 2 Article 48 of the Law on Investment, Clauses 2, 3, 4 and 5 Article 57, Clause 2 Article 58, Article 59, Article 60 of the Decree No. 31/2021/ND-CP)	Template A.II.17
46	Decision on partial termination of investment project (Clause 2 Article 48 of the Law on Investment and Clause 6 Article 57 of the Decree No. 31/2021/ND-CP)	Template A.II.18
47	Decision on revocation of Investment Registration Certificate/Investment Certificate/Investment License/Business License (Clause 6 Article 48 of the Law on Investment)	Template A.II.19
48	Notice of fulfillment of conditions for capital contribution/purchase of shares/re-purchase of stakes by foreign investors (Article 26 of the Law on Investment, Article 66 of the Decree No. 31/2021/ND-CP)	Template A.II.20
49	Request for publishing of notification on National Investment Portal (Clause 1 Article 58 of the Decree No. 31/2021/ND-CP)	Template A.II.21
50	Receipt note (Applicable to both investment activities in Vietnam and outward investment activities)	Template A.II.22
III. Templates for periodic reports of business organizations executing investment projects		
51	Quarterly report on investment project execution (Point a Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 2 Article 102 of the Decree No. 31/2021/ND-CP)	Template A.III.1
52	Annual report on investment project execution (Point a Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 3 Article 102 of the Decree No. 31/2021/ND-CP)	Template A.III.2
53	Quarterly report on cooperation in foreign investment in petroleum field of the Vietnam National Oil and Gas Group (Point a Clause 2 Article 72 of the Law on Investment, Clause 2 Article 102 of the Decree No. 31/2021/ND-CP)	Template A.III.3
54	Annual report on cooperation in foreign investment in petroleum field of the Vietnam National Oil and Gas Group (Point a Clause 2 Article 72 of the Law on Investment, Clause 3 Article 102 of the Decree No. 31/2021/ND-CP)	Template A.III.4
IV. Templates for periodic reports of investment authorities		
55	Quarterly report on foreign investment of investment registration authority and provincial People's Committee (Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 2 Article 101 of the Decree No. 31/2021/ND-CP).	Template A.IV.1

56	Annual report on assessment of foreign investment of investment registration authority and provincial People's Committee <i>(Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 2 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.2
57	Annual report on foreign investment of investment registration authority and provincial People's Committee <i>(Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 2 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.3
58	Annual report on list of foreign investment projects in which investors are currently interested of investment registration authority and provincial People's Committee <i>(Clause 2 Article 72 of the Law on Investment, Clause 1 and Clause 2 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.4
59	Quarterly report of investment authorities prescribed by special legislation on new issuance of Investment Certificate/equivalent document <i>(Point d Clause 2 Article 72 of the Law on Investment, Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.5
60	Quarterly report of investment authorities prescribed by special legislation on adjustment of Investment Certificate/equivalent document <i>(Point d Clause 2 Article 72 of the Law on Investment, Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.6
61	Quarterly report of investment authorities prescribed by special legislation on suspension or termination of foreign investment project <i>(Point d Clause 2 Article 72 of the Law on Investment, Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.7
62	Annual consolidated report of Ministry of Finance on export and import by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point a Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.8a
63	Annual report of Ministry of Finance on export by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point a Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.8b
64	Annual report of Ministry of Finance on import by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point a Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.8c
65	Annual consolidated report of Ministry of Finance on financial status of and payment to state budget by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point a Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.9c
66	Annual report of Ministry of Finance on financial status of and payment to state budget by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point a Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.9c
67	Annual report of Ministry of Labor; War Invalids and Social Affairs on foreign workers working for foreign-invested business organizations by nationality <i>(Clause 2 Article 72 of the Law on Investment, Point dd Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.10a
68	Annual report of Ministry of Labor; War Invalids and Social Affairs on foreign workers working for foreign-invested business organizations by	Template

	administrative divisions <i>(Clause 2 Article 72 of the Law on Investment, Point dd Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	A.IV.10b
69	Annual report of Ministry of Science and Technology on technology transfer at foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point e Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.11
70	Annual report of provincial People's Committee on allocation and lease of land to and use of land by foreign-invested business organizations <i>(Clause 2 Article 72 of the Law on Investment, Point g Clause 3 Article 101 of the Decree No. 31/2021/ND-CP).</i>	Template A.IV.12

APPENDIX B: TEMPLATES FOR DOCUMENTS AND REPORTS RELATED TO OUTWARD INVESTMENT ACTIVITIES

I. Templates for documents applied to investors

1	Registration form for outward investment <i>(Applicable to any applications for issuance of the outward investment registration certificate)</i> <i>(Articles 57, 58 and 61 of the Law on Investment, Articles 75 and 78 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.1
2	Outward investment project proposal <i>(Applicable to applications for issuance of the Outward Investment Registration Certificate subject to approval for outward investment guidelines)</i> <i>(Articles 57 and 58 of the Law on Investment, Article 75 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.2
3	Application for adjustment of Outward Investment Registration Certificate <i>(Applicable to any applications for adjustment of the Outward Investment Registration Certificate)</i> <i>(Article 63 of the Law on Investment and Articles 77 and 79 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.3
4	Explanation for proposal for adjustment of the Outward Investment Registration Certificate <i>(Applicable to applications for adjustment of the Outward Investment Registration Certificate subject to approval for outward investment guidelines)</i> <i>(Clause 5 Article 6 Article 63 of the Law on Investment and Article 77 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.4
5	Report on outward investment <i>(Applicable to any applications for adjustment of the Outward Investment Registration Certificate)</i> <i>(Point c Clause 3 Article 63 of the Law on Investment)</i>	Template B.I.5
6	Commitment to balance foreign currency sources <i>(Applicable to investors having sufficient foreign currency to transfer overseas for execution of overseas investment project)</i> <i>(Point dd Clause 1 Article 57, Clause 2 Article 61 of the Law on Investment, Clause 2 Article 75, Point b Clause 1 Article 78 of the Decree No. 31/2021/ND-CP).</i>	Template B.I.6
7	Commitment of credit institution to balance foreign currencies <i>(Applicable to investors having no foreign currency to transfer abroad for execution of an overseas investment project)</i> <i>(Point dd Clause 1 Article 57, Clause 2 Article 61 of the Law on Investment, Clause 2 Article 75, Point b Clause 1 Article 78 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.7
8	Notice of certification of fulfillment of tax payment obligations <i>(Clause 5 Article 60 of the Law on Investment, Clause 3 Article 75, Point c Clause 1 Article 78 of the Decree No. 31/2021/ND-CP)</i>	Template B.I.8

9	Outward investment decision (<i>Applicable to investors being organizations/enterprises registering outward investment</i>) (Clause 4 Article 60 of the Law on Investment and Article 78 of the Decree No. 31/2021/ND-CP)	Template B.I.9
10	Decision on adjustment of outward investment activity (<i>Applicable to investors being organizations/enterprises registering adjustment of outward investment activities</i>) (Clause 3 Article 63 of the Law on Investment and Article 75 of the Decree No. 31/2021/ND-CP)	Template B.I.10
11	Notice of conduct of overseas investment activity (Point a Clause 3 Article 73 of the Law on Investment, Clause 2 Article 83 of the Decree No. 31/2021/ND-CP)	Template B.I.11
12	Notice of extension of time limit for transfer of profits earned from outward investment project to Vietnam (Clause 2 Article 68 of the Law on Investment)	Template B.I.12
13	Notice of transfer of entire outward investment capital to foreign investor (Point d Clause 1 Article 64 of the Law on Investment, Clause 5 Article 87 of the Decree No. 31/2021/ND-CP)	Template B.I.13
14	Application for invalidation of Outward Investment Registration Certificate (Clause 2 Article 64 of the Law on Investment and Article 87 of the Decree No. 31/2021/ND-CP)	Template B.I.14
15	Application for re-issuance of Outward Investment Registration Certificate (Article 81 of the Decree No. 31/2021/ND-CP)	Template B.I.15
16	Application for correction of Outward Investment Registration Certificate (Article 81 of the Decree No. 31/2021/ND-CP)	Template B.I.16
II. Templates for documents applied to outward investment authorities		
17	Prime Minister's Decision on approval for outward investment guidelines by the Prime Minister (Clause 5 Article 58 of the Law on Investment, Point e Clause 2 Article 76 of the Decree No. 31/2021/ND-CP)	Template B.II.1
18	Decision on approval for adjustment of outward investment guidelines by the Prime Minister (Point e Clause 3 Article 77 of the Decree No. 31/2021/ND-CP)	Template B.II.2
19	Outward Investment Registration Certificate (<i>Template for Outward Investment Registration Certificate – First-time issuance</i>) (Article 62 of the Law on Investment)	Template B.II.3
20	Outward Investment Registration Certificate (<i>Template for Outward Investment Registration Certificate in the case of adjustment/re-issuance/correction</i>) (Article 63 of the Law on Investment, Article 81 of the Decree No. 31/2021/ND-CP)	Template B.II.4
21	Decision on invalidation of Outward Investment Registration Certificate (<i>Template for Decision on invalidation Outward Investment Registration Certificate of Ministry of Planning and Investment</i>) (Clause 3 Article 64 of the Law on Investment)	Template B.II.5
III. Templates for periodic reports by relevant ministries and investors		
22	Quarterly report on operation of overseas investment project (Point b Clause 3 Article 73 of the Law on Investment, Clause 2 Article 83 of the Decree No. 31/2021/ND-CP)	Template B.III.1

	<i>of the Decree No. 31/2021/ND-CP)</i>	
23	Annual report on operation of overseas investment project <i>(Point b Clause 3 Article 73 of the Law on Investment, Clause 2 Article 83 of the Decree No. 31/2021/ND-CP)</i>	Template B.III.2
24	Report on outward investment in the fiscal year <i>(Point c Clause 3 Article 73 of the Law on Investment)</i>	Template B.III.3
25	Annual reports of relevant ministries <i>(Article 99 of the Decree No. 31/2021/ND-CP)</i>	Template B.III.4
APPENDIX C: TEMPLATES FOR DOCUMENTS AND REPORTS RELATED TO INVESTMENT PROMOTION ACTIVITIES		
I. Templates for documents applied to the National Investment Promotion Program		
1	Proposal for execution of annual National Investment Promotion Program <i>(Point b Clause 2 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.1
2	Consolidated table of proposal for execution of annual National Investment Promotion Program <i>(Point b Clause 2 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.2
3	Scheme for investment promotion activities of National Investment Promotion Program <i>(Point b Clause 2 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.3
4	Estimate of funding for proposed investment promotion activities of National Investment Promotion Program <i>(Point b Clause 2 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.4
5	Document about adjustment of National Investment Promotion Program <i>(Point d Clause 2 and Point a Clause 3 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.5
6	Contract for assigning task of conducting investment promotion activities of National Investment Promotion Program <i>(Point g Clause 2 Article 92 of the Decree No. 31/2021/ND-CP)</i>	Template C.I.6
II. Templates for documents applied to investment promotion programs of Ministries/provincial People's Committees		
7	Document about expected annual investment promotion program <i>(Point a Clause 2 Article 93 of the Decree No. 31/2021/ND-CP)</i>	Template C.II.1
8	Consolidated table of expected annual investment promotion program <i>(Point a Clause 2 Article 93 of the Decree No. 31/2021/ND-CP)</i>	Template C.II.2
9	Document about adjustment of investment promotion program <i>(Clause 3 Article 93 of the Decree No. 31/2021/ND-CP)</i>	Template C.II.3
III. Templates for documents applied to other investment promotion activities		
10	Document about plan for investment promotion during state high-level external relation activities <i>(Clause 1 Article 94 of the Decree No. 31/2021/ND-CP)</i>	Template C.III.1
11	Notice of plan to organize joint investment, trade, tourism and economic diplomacy promotion activities <i>(Clause 2 Article 95 of the Decree No. 31/2021/ND-CP)</i>	Template C.III.2
12	Notice of organization of investment promotion activity not funded by state	Template C.III.3

	budget (Clause 3 Article 96 of the Decree No. 31/2021/ND-CP)	
IV. Template for reports		
13	Report on completion of investment promotion activity not funded by state budget (Clause 3 Article 96 of the Decree No. 31/2021/ND-CP)	Template C.IV.1
14	Report on results of execution of investment promotion program by Ministry/provincial People's Committee (Clause 1 Article 103 of the Decree No. 31/2021/ND-CP)	Template C.IV.2
15	Consolidated table showing execution of investment promotion program by Ministry/provincial People's Committee (Clause 1 Article 103 of the Decree No. 31/2021/ND-CP)	Template C.IV.3
16	Report on implementation of commitments/investment agreements/investment guidelines by Ministry/provincial People's Committee (Clause 1 Article 103 of the Decree No. 31/2021/ND-CP)	Template C.IV.4

ATTACHED FILE



Appendix